

# Instruction for Authors

## Scope

The *IRANIAN JOURNAL OF PATHOLOGY (IJP)*, the official journal of the Iranian society of pathology publishes original research papers, reviews, case reports, short communications and letters to editor in clinical and anatomical pathology with priority for high quality original papers on mechanisms of disease and clinical trials.

We accept manuscripts that report important findings on disease pathogenesis and basic biological mechanisms that relate to disease without preferences for a specific method of analysis. High priority is given to studies on human diseases and relevant experimental models that use cellular, molecular, biochemical & immunological approaches in conjunction with morphology, and to manuscripts that report new diagnostic methods or analytical systems and their application in studies of disease pathogenesis and diagnosis.

All manuscripts submitted to the Iranian journal of pathology undergo extensive peer review, which is performed by at least three expert consultants.

Author(s) also revise their manuscripts at least once in the process. Based on the comments of reviewers and the responses or revisions of the author(s), the Editorial Board either accepts or rejects the manuscripts. Reviewers' and Authors' identities are kept confidential. The existence of a submitted manuscript is not revealed to anyone other than the reviewers and editorial staff.

## Manuscript Submission

Manuscripts should be submitted online at:  
<http://www.ijp.iranpath.org>

## Covering Letter

All manuscripts must be accompanied by a cover letter. The letter should include the following statement signed by all authors:

(1) The submitted paper is an original and unpublished work in which the listed authors have all made important contributions.

(2) The authors have not submitted the same material or portions thereof for consideration of publication in any other journal for which a decision regarding publication is pending, and no such additional submission will be made before completion of the review process by IJP.

(3) The editors do not consider the submission of abstracts of oral or poster presentations for publication in other journals to prohibit publication

in IJP. Likewise, submission of letters to the editor, preliminary communication, or brief communications of small portions of the material to other journals does not necessarily prohibit publication in IJP. If such a previous publication has occurred, the authors must make reference to the publication within the text and include a citation in the reference of the submitted manuscript.

(4) The authors must further guarantee that, once their material has been accepted for publication by the journal, they will not make submission of the same material or portions thereof to another journal before publication in IJP.

The author(s) has no direct or indirect commercial financial incentive associated with the publication of this article. By using this letter, the author(s) acknowledge that he or she participated sufficiently in the work to take public responsibility for its content.

The name, address, telephone number, fax number, and email address of the corresponding author must be provided. In the event that an author is added or removed from the list of authors, written acceptance, signed by all authors, must be submitted to the editorial office. Upon received, a letter of acknowledgment assigning a number to the manuscript will be sent to the corresponding author. This number should be used in all communications with the editorial office.

The editors also require that the authors be responsible for the linguistic and grammatical editing of manuscripts before submission to the journal. Any manuscripts determined to be improperly prepared or edited will be returned to the authors without review by the editors. Rejected manuscripts will be held for a limited period of time and then disposed of.

Authors are welcomed to suggest three to five referees for their paper; however, the editors cannot guarantee assignment of a particular review to a paper. Any unusual circumstances surrounding the research or explanations for deviation from standard procedures or format should be explained in the cover letter.

## Author's Responsibility and Ethical Requirements

All relevant permissions to cite the unpublished observations of others must be obtained by the manuscript author(s). The names and initials of these persons must be cited in the text, and permission from the original publisher and author(s) must be obtained. Permission also must be obtained to reproduce or adapt any figures or tables that have been published previously. If the work involves experimentation on living animals, the author(s) must provide evidence

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that the study was performed in accordance with local ethical guidelines. If the study involves human beings, the author(s) must include a statement that the study was approved by the local ethical committee and that informed consent was obtained from the study participants. For those investigators who do not have formal ethics review committees, the principles outlined in the Declaration of Helsinki should be followed.

<http://www.wma.net/e/policy/pdf/17c.pdf>

#### Manuscript preparation

Manuscripts should be prepared in the style of the journal and in accordance with the uniform Requirement for Manuscript Submitted to Biomedical Journals (<http://www.icmje.org>). The editorial office reserves the right to edit the submitted manuscripts in order to comply with the journal's style. In any case, the authors are responsible for the published material.

The manuscript including

- 1) Title page
- 2) Abstract
- 3) Introduction
- 4) Materials/Patients and Methods
- 5) Results
- 6) Discussion
- 7) Acknowledgment
- 8) References
- 9) Tables

10) Figure Legends and Figures should be typed double -spaced, using at least 12 points font for all the text . Standard abbreviations may be used without definition. Non-standard abbreviations must be spelled out the first time they are used, followed by the abbreviated form in parentheses, thereafter they may be abbreviated without definition. Undefined abbreviations must not be used. Abbreviate units of measure only when used with numbers.

Authors' name, institutional and / or corporate affiliations, 2 to 5 keywords, and the mailing address, telephone, fax and electronic mail address of the corresponding author should be provided on the title page.

All components of the manuscript must appear within a single electronic file; References, tables and figure legends must appear at the end of manuscript. Please refrain from using end notes as references or automatic list numbering because these features are lost in conversion: simply type the reference number in parentheses in the text and type the reference list. Formatting, such as Greek letters, italics, super and subscripts, may be used. The coding scheme for such element must be consistent throughout. All pages should be numbered in the top right hand

corner starting with the title page. Manuscripts not conforming to journal style will be returned to the authors.

#### *Title page*

The following information should be included:

- (a) A concise title
- (b) The names of all authors
- (c) The department, institution, and address at which the research was performed
- (d) The number of text pages; tables; figures
- (e) A short running head (40 characters or less)
- (f) Grant numbers and resource (s) of support
- (g) Name, address, e-mail, telephone and fax numbers of author to whom correspondence and proofs should be sent.
- (h) Name and address of author to who reprint requests should be sent (if different from above)

#### *Abstract*

An organized abstract which comprising Objectives, Materials& Methods , Results& Discussion of 250 words or less should be prepared on a separate sheet and should be intelligible to the general reader without reference to the text. Avoid use of abbreviations. Key words should be identified. For case studies, abstracts should not exceed 150 words and must be include Background, case & conclusion.

#### *Text*

Separate pages should be used for the remaining sections of the text, which may include Introduction, Materials and Method, Results, Discussion, Conclusion and Acknowledgments.

#### *References*

References should be arranged in order of citation in the text in the Vancouver style and numbered consecutively. References should not exceed 25 readily available citations for all original articles. In text, tables, and legends, identify references with Arabic numerals in parentheses. References should include names of all authors (last name, first); title of article; title of journal (abbreviate according to the style of Index Medicus) or book; year of publication; volume number; location and name of publishing company (books only); first page and last page.

**Note:** List all authors and/or editors up to 6; for more than six authors the first six should be listed followed by 'et al.'

#### **Examples:**

##### *Journals*

##### *1. Standard journal article*

Less than six authors

Vega KJ, Pina I, Krevsky B. Heart transplantation is

associated with an increased risk for pancreatobiliary disease. *Ann Intern Med* 1996 Jun 1; 124 (11):980-3.

As an option, if a journal carries continuous pagination throughout a volume (as many medical journals do) the month and issue number may be omitted.

More than six authors:

Parkin DM, Clayton D, Black RJ, Masuyer E, Friedl HP, Ivanov E, et al. Childhood leukaemia in Europe after Chernobyl: 5year follow-up. *Br J cancer* 1996; 73:1006-12.

2. *Organization as author*

The Cardiac Society of Australia and New Zealand clinical exercise stress testing. Safety and performance guidelines. *Med J Aust* 1996; 164:282-4.

3. *No author given*

Cancer in South Africa [editorial]. *S Afr Med J* 1994; 84:15.

4. *Article not in English*

Ryder TE, Haukeland EA, Solhaug JH. Bilateral infrapatellar seneruptur hostidligere frisk kvinne *Tidsskr Nor Laegeforen* 1996; 116:41-2.

5. *Volume with Supplement*

Shen HM, Zhang QF. Risk assessment of nickel carcinogenicity and occupational lung cancer. *Environ Health Perspect* 1994; 102 Suppl 1:275-82.

6. *Issue with supplement*

Payne DK, Sullivan MD, Massie MJ. Women's psychological reactions to breast cancer. *Semin Oncol* 1996; 23(1 Suppl 2):89-97.

7. *Volume With part*

Ozben T, Nacitarhan S, Tuncer N. Plasma and urine sialic acid in non-insulin dependent diabetes mellitus. *Ann Clin Biochem* 1995; 32(Pt 3):303-6.

8. *Issue with part*

Poole GH, Mills SM. One hundred consecutive cases of flap lacerations of the leg in ageing patients. *N Z Med J* 1994; 107(986 Pt 1):377-8.

9. *Type of article indicated as needed*

Enzensberger W, Fischer PA. Metronome in Parkinsons disease [letter]. *Lancet* 1996; 347:1337.

Clement J, De Bock R. Hematological complications of hantavirus nephropathy (HVN) [abstract]. *kidney Int* 1992; 42:1285.

**Books and other Monographs**

10. *Personal author (s)*

Ringsven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

11. *Editor(S), compiler (s) as author*

Norman IJ, Redfern SJ, editors. Mental health care for elderly people. New York: Churchill Livingstone; 1996.

12. *Organization as author and publisher institute of Medicine (US).*

Looking at the future of the Medicaid program. Washington: The institute; 1992

13. *Chapter in a book*

Phillips SJ, Whisnant JP. Hypertension and stroke. In: Laragh JH, Brenner BM, editors. Hypertension: pathophysiology, diagnosis, and management. 2nd ed. New York: Raven Press; 1995. p. 465-78

14. *Conference proceedings*

Kimura J, Shibasaki H, editors. Recent advances in clinical neurophysiology. Proceedings of the 10th international Congress of EMG and Clinical Neurophysiology; 1995 Oct 15-19; Kyoto, Japan. Amsterdam: Elsevier; 1996.

15. *Conference paper*

Bengtsson S, Solheim BG. Enforcement of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. MEDINFO 92. Proceedings of the 7th world Congress on Medical Informatics; 1992 Sep 6-10; Geneva, Switzerland. Amsterdam: North-Holland; 1992. p. 1561-5

**Other Published Material**

16. *Newspaper article*

Lee G. Hospitalizations tied to ozone pollution: study estimates 50,000 admissions annually. *The Washington Post* 1996 Jun 21; Sect .A:3 (col.5).

17. *Audiovisual material*

HIV+/Aids: the factes and the future [videocas - sette]. St. Louis (MO): Mosby - year Book; 1995.

18. *Legal material*

Pubic law:

Preventive Health Amendments of 1993, Pub. L. No. 103- 183, 107 Stat .2226 (Dec. 14, 1993).

Unenacted bill:

Medical records. Confidentiality Act of 1995, S.1360, 104th Cong. 1st Sess. (1995).

19. *In press*

Leshner AI. Molecular mechanisms of cocaine addiction. *N Engl J Med*. In press 1996.

**Electronic Material**

20. *Journal article in electronic format*

Morss SS. Factors in the emergence of infectious diseases. *Emerg Infect Dis* [serial online] 1995 Jan-Mar [cited 1996 Jun 5]; 1(1):[24 screens]. Available from: URL: <http://www.cdc.gov/ncidod/EID/eid.htm>

21. *Monograph in electronic format*

CDI, clinical dermatology illustrated [monograph on CDROM]. Reeves JRT, Maibach H. CMEA Multimedia Group, producers. 2nd ed. Version 2.0. San Diego: CMEA; 1995.

22. *Computer file*

Hemodynamics III: the upc and downs of hemodynamics [computer program]. Version 2.2. Orlando (FL): Computerized Educational Systems; 1993.

## VI Instruction for Authors

### *Tables, Figures and Illustrations*

Figures and tables should be kept to a necessary minimum, no more than five, and their information should not duplicated in the text. The position of figures and tables should be indicated in the manuscript.

Tables should be typed on separate sheets and be numbered (with Arabic numbers). Each table must include appropriate headings and Footnotes. Units of measurement must be clearly indicated.

Images should be at least 300 DPI in JPEG, TIFF or BMP format. Illustrations should be designed to fit the journal page with a maximum plate size 254×203 mm, have an additional white border. Larger illustrations will be printed at the discretion of the Editor. Reduction or cropping may be necessary to conserve space. The best results can be obtained from original artwork and original photographs.

A short detailed legend (maximum, 60 words length) should be provided for each figure. Legends for the illustrations should be typed double spaced on a separate paper. Stains and magnifications should be specified for all photomicrographs. Color illustrations cannot be reproduced in color unless the cost is subsidized by the author. Authors will receive notice of the cost of color reproduction as soon as after acceptance as possible. The corresponding author must sign a written agreement to cover the estimated costs before production of color figures will be undertaken.

### **Original Research papers**

The main part of each issue of the IJP is devoted to original research papers that should present new results of interest to a broad spectrum of pathologists. Papers must describe significant and original observations that can be critically evaluated and if necessary, repeated. They should be arranged as follows: Title page, Abstract, Introduction, Materials and methods, Results, Discussion, Acknowledgement, References, Tables, Figure legends and figures

### **Case Reports**

Case reports will be considered only if they represent a significant advance in diagnostic methods, therapy, and prognosis or highlight substantial scientific advances in understanding the mechanism(s) of the disease process. They should be prefaced by a brief introduction, highlighting the salient message, and their discussion should be confined to unusual aspects, not a major review of the literature. They should be arranged on follows: Title page, Introduction, Case Report, Discussion, References, and legends.

### **Short communication**

There will be special arrangements for rapid communications that will justify very rapid publication because of their exceptionally broad general interest or strikingly novel findings.

The submitted paper should be self-contained and not a tentative preliminary communication. It will be referred very quickly and any revision must be dealt with promptly.

It is expected that the time interval between the acceptance and subsequent publication of the manuscript will be approximately 3 months. If the editors consider the article unsuitable for publication as a rapid communication it will be processed as a normal paper unless the authors withdraw it.

### **Letters to the Editor**

Relating to papers recently published in the Journal, or containing brief reports of unusual or preliminary findings. Maximum length 400 words, one table or figure and a maximum of 10 references.

### **Review articles**

Anyone wishing to write a review for the journal should first contact the Editors. Review articles, solicited and unsolicited, are actively encouraged and should be composed of systematic, critical assessments of literature and data sources pertaining to diagnostic topics. All articles and data sources reviewed should include information about the specific type of study or analysis.

### **Copyright**

A copyright transfer forms must be completed before the paper can be published, to facilitate processing of your manuscript, please fill out the agreement, and submit the completed form and accompanying notes with your paper.

### **Complementary copies**

Authors who are not subscribers will receive a complementary copy of the issue in which their paper appears. The corresponding author will receive 3 copies for reprint requests.

### **Manuscript checklist**

Remember to submit the author's agreement plus the manuscript, with the components in the following order:

Title page

- Abstract
- Introduction
- Material / Methods
- Results
- Discussion
- Conclusion
- Acknowledgment
- References
- Tables
- Figure legends and figures
- Copyright Transfer form

tables, and figures), the author(s) undersigned hereby transfer(s), assign(s), or otherwise convey(s) all copyright ownership, including any and all rights incidental there to the Iranian Association of pathology in the event that such work is published by the IJP. All authors have read and comply with the requirements set forth in the Instructions for Authors.

In consideration of the action of the Editors of the IJP in reviewing and editing this submission (manuscript,

**Please print the title of your manuscript:**

Title:.....  
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Please print name and sign :

..... Date.....  
..... Date.....  
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