

Academic Journal of Surgery

Author Guidelines

Journal Information:

Academic Journal of Surgery (AJS) is the official scientific journal of Research Center for Improvement of Surgical Outcomes and Procedures (RCISOP) affiliated to Tehran University of Medical Sciences. AJS is an open access, peer-reviewed, and quarterly journal that considers for publication articles in all fields and specialties of surgery in English language. This journal has both online and print versions and no charges are levied for publication. Currently, AJS is indexed and abstracted in: Citefactor, UlrichsWeb, DRJI, Google Scholar, Magiran, and IranMedex.

Aims and Scope:

AJS focuses on all fields and specialties of surgery including General Surgery, Orthopedic Surgery, Pediatric Surgery, Neurosurgery, Plastic Surgery, Cardiothoracic Surgery, Vascular Surgery, Endocrine Surgery, GI Surgery, Colorectal Surgery, Urology, Surgical Oncology, Radiology, Anaesthesia, Trauma Services, ENT, particularly about surgical practice and research. Content includes Original Articles, Systematic Review or Meta-Analysis, Review Articles, Case Reports, Letters to the Editor, Clinical Trials and Health Policy Challenge.

Instruction for Authors:

Manuscript submission: All manuscript should be submitted electronically through:

<http://ajs.tums.ac.ir/index.php/ajs/user>

Registration and login are required to submit items online and to check the status of current submissions.

The authors can submit Original Articles, Systematic Review or Meta-Analysis, Review Articles, Case Reports, Letters to the Editor, Clinical Trials and Health Policy Challenge.

How to prepare a manuscript:

Manuscripts should be double-spaced MS Word document with 2.5cm margins.

Manuscript must be come with a **covering letter to the Editor-in-Chief, including title** and responsibility that **it has not been published or submitted elsewhere and disclosure of conflict of interest.**

Manuscripts should include a title page, abstract, main body of text, acknowledgments (if any), conflicts of interest statement (if any), references, tables and figures as appropriate.

Title Page

The title page should give the following information:

- **Title of the article:** choose a title that is long enough to cover the main points and by considering the importance of shortness. Only the first letter of the first word of each title and also abbreviations should be in upper case.

- **Full name of all authors:** Method: [First Name] [Middle Name] [Last Name]

- **Affiliation:** Author's affiliation contains only department and university, not author's degree or position. Method: [name of department], [name of university], [city], [country]

- **Corresponding author:** one of the authors should be picked correspondence before and after publication. His/her address, phone and fax number and email should be written.

- **Running title:** a shorter version of the title (40 characters at most) is needed for page header or footer.

- **Classification:** Choose the proper classifications) based on your manuscript. It will be used when inviting editors and reviewers (review paper, original article etc).

Abstract and Keywords

- **Abstract:** An abstract of 250-350 words should be provided to state the background and reason for the study, the methods, the main findings and the conclusions drawn from the observation. Abstract of original articles and case reports should be structured under the following headings: Background/Objectives, Materials/Patients and Methods, Results and Conclusions.

- **Keywords:** A list of 3-10 keywords must be provided for indexing purposes. All keywords should be provided according to MeSH terms at: <http://www.nlm.nih.gov/mesh/MBrowser.html>.

Tables

All tables must be included at the end of the manuscript. Each Table should have a number and legend, and all abbreviations in the cells of the tables should be explained under each related table.

Figures

Figures must be submitted as separate files.

Authors should declare in the cover letter that all figures of their manuscripts are original, otherwise the original source of figures should be mentioned and reprint form must be uploaded in the attachments. All Line Arts should be in the form of encapsulated postscript (.eps), power point (.ppt), or portable document format (.pdf). It is highly recommended that figures not be sent as TIF (.tiff) or JPG (.jpg) files.

References

This Journal accepts references according to a style based on Vancouver style with some minor changes).

Examples are given below.

- **Journal Articles:** Meydani SN, Leka LS, Fine BC, Dallal GE, Keusch GT, Singh MF, et al. Vitamin E and Respiratory Tract Infections in Elderly Nursing Home Residents: a Randomized Controlled Trial. JAMA. 2004 Aug 18;292(7):828-36.

- **Books and Other Monographs:** Ford MJ, Munro JF. Introduction to Clinical Examination. 7th ed. Edinburgh: Churchill Livingstone; 2000.

Ethical Consideration:

Ethics of studies involving humans and animals: Ethical considerations must be addressed in the Materials and Methods section. 1) Please state that informed consent was obtained from all participants. 2) Include the name of the appropriate institutional review board that approved the project. 3) Indicate in the text that the maintenance and care of experimental animals complies with National Institutes of Health guidelines for the humane use of laboratory animals or those of your institute or agency. 4) If human subjects are used then they have to be registered with the Iranian Registry of Clinical Trials website (<http://www.irct.ir>) or the related country and ethical committee of the research center or University where the study was carried out. 5) Research with human subjects should be conducted in full accordance with ethical principles, including the WMA Declaration of Helsinki-Ethical Principles for Medical Research Involving Human Subjects (2008):

<http://www.wma.net/en/30publications/10policies/b3/index.html>.

AJS retains the right to reject any manuscript on the basis of unethical conduct of either human or animal studies.

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